



Limehouse Project

RAISING ASPIRATIONS | CHANGING LIVES

Post: *Manager – Little Limehouse Pre-School*

Working Hours: 35 hours per week

Salary: £25,000 to £28,000 per annum depend on experience

We are seeking an experienced Nursery Manager to lead an exciting, new development at the Limehouse Project in Tower Hamlets. You will be open, dynamic, engaging, and above all, passionate about managing the Little Limehouse Pre-School, which was launched in February 2017.

The Limehouse Project (LHP) is one of Tower Hamlets leading community anchor organisations, providing a wide range of services to communities throughout east London.

We are now seeking an experience Nursery Manager to assist in leading this exciting new development at the LHP. You will have a genuine understanding of, and commitment to, the aims and values of the Little Limehouse Pre School and work effectively alongside the Director in managing the Nursery. You will need a relevant and competed Level 3 qualification or above in childcare and at least 2 years' relevant work experience in working with children.

Duties and Responsibilities:

- Provide curriculum and pedagogical leadership to the team
- Manage the operation and all procurement and external relationships
- Manage the commercial and operational success of the nursery
- Promote the nursery concept and to provide thought leadership and creativity in developing the concept and enrichment programme
- Provide leadership in training staff
- Manage resources and the whole nursery development planning

Must Have Skills:

- Excellent knowledge of how young children learn
- Exceptional relationships and communication skills
- Good people management skills with experience of managing staff performance
- The ability to enthuse and generate trust

To apply for this role, please submit:

- A cover letter, no longer than one page, explaining your strengths as a candidate, and why you are interested in this position
- Current CV, no longer than two pages
- 3 professional referees with current contact details, no older than 5 years.

Alternatively, please send the above to f.yesmin@limehouseproject.org.uk or call our HR team on **020 3069 7458**.

Recruitment Timetable

Closing date for applications: 21st August 2017 at 9am

Interviews: 24th August 2017.

The Limehouse Project is an Equal Opportunities Employer and committed to safeguarding and promoting the welfare of children. All applicants will be required to complete an enhanced DBS Disclosure.